



Forwarding instructions from Iceland

Valid from 11.02.2011

Sør-Norge Aluminium AS
Onarheimsvegen 190
N-5460 Husnes

Telephone : (47) 53 47 50 00
Telefax : (47) 53 47 53 91

1. Agent

General cargo and smaller lots from Iceland have to be forwarded via Rotterdam. Our agent is:

C.Steinweg - Handelsveem B.V

Contacts:

Mr. Bas Beeris or
Mr. Niels van Loenen

Beatixhaven, Port No. 2731
Den Hamweg 30 - Rotterdam

e-mail:

b.beeris@nl.steinweg.com
n.vanloenen@nl.steinweg.com

Phone: 31 10 48 79 470

Phone:

31 10 48 79 -956/-479

Fax: 31 10 48 79 316

Fax:

31 10 48 79 316

2. Forwarding from Seller

The goods has to be delivered to C.Steinweg - Handelsveem b.v.

Please inform C.Steinweg before transport of the goods. The vessel for SØRAL is loading every Wednesday. Please advise Steinweg reg. arrival of the goods at the latest Wednesday before 12.00.

The goods shall be properly packed and marked as follows (if nothing else is stated in Purchase Order):

- Purchasers name, address and **order number**.
- Sellers name and product name.
- Number, gross and net weight in kos.

3. Documents to be enclosed with each delivery

- Invoice for customs clearance (specified with customs code)
- Analysis certificate / Packing list.
- EUR-certificate or customs declaration on the invoice.
- Customs declaration form (SAD-document).
- Safety Data Sheet for harmful goods.

On the Bill of Lading please state our agents as notified parts.

C. Steinweg - Handelsveem B.V
Parmentierplein 1
NL-3088 GN Rotterdam
Attn.: Mr. Niels van Loenen

4. Parcel Post

The following parcels shall be forwarded by parcels' post directly to Purchaser:

- Parcels less than 30 kos. and length circumference less than 180 cm. If possible, please split parcels up to 90 kos. into 3 packages.
- Forwarding by DHL, SØRAL customer no. 969640552. SØRAL's VAT reg. no. 916 574 894, Customs clearance no. 82407-56.

5. Air freight

Air-freight has to be ordered and approved by Purchaser. Insurance will be covered by Purchaser. Telefax information from Seller to Purchaser should include the following information:

- Purchasers order number.
- Time of dispatch and Flight number.
- Air-Way Bill number.
- Quantity, gross and net weight in kos.
- Time of arrival **Oslo Airport**. Please arrange shipment to our agent in Oslo, address: Bring Logistics AS, Karihaugvn. 100, 1086 Oslo, phone (47) 22 81 20 00, fax (47) 22 81 20 01.